



MOUNTED ARCHERY ASSOCIATION OF SOUTH AFRICA

NATIONAL COUNCIL MEETING MINUTES

DATE	Wednesday 6 September 2023
VENUE	Virtually, via ZOOM
TIME	19:00

PARTICIPANTS:

NAME	NUMBER	E-MAIL ADDRESS
Diane Horn (President)	0845498119	President2@mountedarcheryassociation.co.za
Deirdre Janse van Rensburg (Secretary)	0833471143	admin@mountedarcheryassociation.co.za
Maretha Kruger (Athletes Rep)	0823243936	athlete@mountedarcheryassociation.co.za
Callie Kruger (Vice President)	0729864244	vp@mountedarcheryassociation.co.za
Rozelle Talma (GP Chair)	0784881403	rozelletalma@gmail.com
Amy Diack (KZN Chair)	0745521380	bumblebee300@gmail.com
Petro Wium (Treasurer)	0716793818	finances@mountedarcheryassociation.co.za

APOLOGIES:

NAME	NUMBER	E-MAIL ADDRESS
Vicky van Zyl		
Banie Smit		
Christa Botha		

MINUTES:

	POINTS	DISCUSSION/DECISION	TASKS
1.	Meeting Formalities		
1.1	Opening of meeting	The President opened the meeting & welcomed everyone.	
1.2	Attendance register & apologies	Members of council attending recorded, apologies from Vicky, Banie & Christa.	
2.	Suggested Program / itinerary		
2.1	Suggested Itenary	<p>Wed 29th November – Arrival</p> <p>Thurs 30th November – Horse selection and testing</p> <p>Fri 1st December – Competition Day1</p> <p>Sat 2nd December – Competition Day 2</p> <p>Sun 3rd December – Competition Day 3 and Prize giving Ceremony</p> <p>Mon 4th December – Optional Outing</p> <p>Tues 5th December – Leave</p>	
2.2	Discussion	Should we consider adding in a second day for horse selection, testing & practice?	
2.3	Decision	Leave as is with one horse testing day only, for the welfare of the horse (they already need to work 4 days in a row and sharing riders). It will also be more convenient for the owners of the horses to not have to have the horses there from the Wednesday already.	
3.	Budget		
3.1.1	Catering	<p>Rozelle provided quote from her cousin for catering (no conflict of interest as she does not get any fees if we decide to use her cousin’s company).</p> <p>Option to use 4Trek for only accommodation & to use Rozelle’s quote for catering. (It works out to roughly same amount). Option with Rozelle’s quote to have big barbeque on one or two nights that is fully catered for the international guests and a reduced rates for locals (providing side dishes only) so that they can “bring & braai”.</p> <p>Also option to use 4Trek for catering of the normal days but to use Rozelle’s quote for the</p>	

		Braai evening and for the awards ceremony evening where they can do a lamb on a spit.	
3.1.2	Decision	<p>The finer details/decisions can be pinned down later. We need to determine a final amount for international guests so that we can put the entry form together. We first need to see IF the French team will definitely come and how many people they will be before we need to finalise all the finer details.</p> <p>Decision to use the most expensive amount to determine costs. We can always work on bringing costs down or finding different or cheaper options.</p>	Petro & Diane: To finalize the proposed budget & costs per international competitor.
3.2.1	Marquee tent hire – 4 Trek vs Jaco	<p>4Trek Adventures has quoted R8400.00 for the use of a 7x12 marquee tent for the 7 days (not currently included in the provisional budget). Petro suggested we consider this because Banie’s shelter at Botha Wil is covered with shade cloth; if it rains will need a waterproof shelter.</p> <p>Jaco also offered to rent us his marquee at R6000 from Thurs to Mon (4 nights). This works out at R1500 per night, 4Trek quote is R1200 per night. Whatever we decide, this expense needs to be shared by all competitors, not just the international guests, so we will add that to the general competition expenses.</p>	
3.2.2	Discussion	Deirdre & Deon has offered the use of their 6 x 6m and 6 x 10m waterproof stretch tents for free so that we can try to keep the costs as low as possible.	
3.2.3	Decision	Decided to use Deon & Deirdre’s stretch tents.	
3.3.1	4 Trek (tents + catering) vs Rush (no catering)	<p>See attached spreadsheet.</p> <p>We have received quotes from Petro and Rozelle, Diane has summarized the information. Rozelle’s quotes only for accommodation, Petro’s quote from 4Trek Adventures includes catering. Rozelle got separate quote for catering.</p>	
3.3.2	Decision	<p>The finer details/decisions can be pinned down later. We need to determine a final amount for international guests so that we can put the entry form together. We first need to see IF the French team will definitely come and how many people they will be before we need to finalise all the finer details.</p> <p>Decision to use the most expensive amount to determine costs. We can always work on bringing costs down or finding different or cheaper options.</p>	Petro & Diane: To finalize the proposed budget & costs per international competitor.
3.4.	Snoepie at the competition	<p>Diane to discuss snoepie for locals with Christa. (Catering 3 meals a day is only for the international guests).</p> <p>Diane to get food trucks quotes for snoepie. Petro also looking at snoepie options.</p>	Diane & Petro: Get food trucks quote.

		Rozelle recommended an amazing food truck. Will provide Diane with details of company.	Rozelle: To send Diane food truck quote.
3.5.1	Entertainment / tourist activities	<p>The options for these has been included in the provisional budget. Some of the options are a bit expensive and others are more manageable. I have added another option that we could consider and I would suggest that as an alternative to the drumming/traditional dancers, we consider a day outing to Pilansberg National Park to do some game viewing. I have looked at the option of hiring an 8 seater Mercedes Vito for one day, its about R2300 – R2500, excluding fuel, depending on the hire company.</p> <p><u>Details of Pilansberg:</u> Distance: 160kms from Pretoria Entry fees: R110 for foreigners and R80 for locals (per person) Vehicles: R40 each Gate times: 05h30-19h00</p>	
3.5.2	Discussion	<p>Rozelle suggested rather than drumming/zulu dances to have just live entertainment (someone to sing and we can dance etc.) as the drumming/zulu dances doesn't represent who we are within MAASA. (Options can be explored later).</p> <p>The day trip is a good idea. The international guests from Johan's competition just wanted to go on Safari & see wild animals. Rozelle recommended the Rhino & Lion Park. It is much closer than Pillansberg (it will save costs on transport as we can take them there ourselves). There are loads of animals to see and you can watch them at feeding time.</p>	<p>Diane: To find out about lion and rhino park. Rates, times etc.</p> <p>Rozelle: To send Diane the link/name of Rhino & Lion park</p>
3.6.1	Transportation to and from the airport	Transfers from and to the airport – suggestion is to do this ourselves, and claim petrol from MAASA if necessary. Depending on the number of international guests, we can use our private vehicles for this. Jacques and Diane are happy to collect people from the airport, and they have a trailer that can be hitched to either the bakkie or the car to help with luggage. If there are more than 6 people, we may need a third vehicle and driver.	
3.6.2	Discussion	<p>Diane & Jacques can drive, Petro and Stephan can help, Deirdre also offered to drive. Rozelle recommended using easy shuttle.. They have a 13 seater bus with trailer. R800 from the airport.</p> <p>Decided to use private transport. Will finalise details later once we know the amount of people in the French team.</p>	

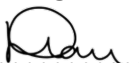
3.7.1	Entry fees for international guests	Final amount decided on is 750Euros per person. You will see in the final summary of the budget that there is an amount in euros per competitor – MAASA does have a PayPal account that they can use to pay in foreign currency, or they can pay directly into the MAASA cheque account with international banking info which we would supply. Bear in mind that these foreign transactions attract additional banking fees.	
3.7.2	Discussion	Suggestion to split up the costs into categories so that international guests can select how many days they want to attend. Categories: <ul style="list-style-type: none"> • Food & accommodation (rate per day for competitors and non-competitors). • Airport Transfers to and from competition. • Horse rental & competition (1 day horse selection & 3 days competition, set rate for the 4 days)(for competitors only). • Day trip to Pillansberg/Rhino & Lion Park Use the highest quote just so that we've got a cost that we can work with to set a price for the international guests.	Petro & Diane: To finalize the proposed budget & costs per international competitor.
3.6	Entry fees for local riders	Price per event R250 per event (Raid235, Tower90, Hunt) Overall (all three events) R650 for all 3 events Camping costs and paddock costs to be added on top	
3.7	Discounted entry fees for Protea riders	Suggestion was to have discounted entry fees for the Protea Team. Suggested that MAASA rather contribute to their kit (shirts/numnahs) but they pay same entry fees as regular local riders.	Petro: Determine budget for Maasa to sponsor kit or partial kit per rider.
4.	Hunt Track		
4.1	Targets – buy vs hire vs borrow	Amy and Deirdre have both sent quotes from Wildcrete for the purchasing of targets (see attachment). Vicky has someone in NW who is willing to rent us targets for R500 per target for the three days, which is a much cheaper option. They have indicated that the targets can be fetched on the Wednesday, and returned on the Monday. Diane will also shortly be making 3D silhouette targets for our future Phoenix hunt tracks,	

		<p>and can lend them to Banie if he would like.</p> <p>Deirdre also has many 2d animal targets and 1 x 3d target that she's happy to loan towards the event.</p>	
4.2	Responsibility of venue?	<p><u>Question:</u> are the costs of the targets MAASA's responsibility, or the responsibility of the venue?</p> <p>Question: how does the wear and tear work when renting targets?</p> <p>Targets should be the responsibility in the future but working towards that the targets can be provided by all the clubs/members to help.</p> <p>We don't need to have all 3d targets, can make use of mixture of 2d animals, 3d targets and normal raid/Korean targets.</p>	
4.3	Course design	<p>Deirdre spoke to Banie regarding this, and Diane sent him the hunt track requirements and rules. Banie is keen to set up the track at Botha Wil, and Banie, Deirdre and Diane will be working together on the course design.</p> <p>Deirdre and Diane have both passed the IHAA Level 2 Judges (Full) training and have done L2 Hunt track course (partial) they need to submit their log books for evaluation before being certified hunt track judges. They will need to organize & judge at least 1 x registered 2 star hunt track to complete their log books and their L2 Hunt Track Judges certification.</p> <p>will be certified to judge hunt tracks too. We are looking at having the hunt track set up by the beginning of November, so that we can arrange a training / test run of it before the competition.</p>	
4.4	Judging and officials	<p>Grand Africa has been registered as a 3 star records and ranking event.</p> <p>We will need a 3 star judge present. IHAA is still being lenient because the 3 star judges qualification hasn't been finalized yet. There are only a handful of 3 star judges at the moment and they got that status via experience for judging international competitions for many years.</p> <p>Alan is a L3 judge, so him being present at the competition (he doesn't have to judge) is sufficient to meet criteria at this stage.</p>	

		<p>We are going to need a lot of officials to help, especially with the hunt track. We will need a roster so that officials know when and where they are going to be on duty. They will also need training with regards to working on the IHAA.eu system and scoring on the hunt track.</p> <p>Amy willing to help official. Local riders will also need to help official once they've done their runs for the day.</p>	
4.5	Planned "test run" event	<p>Banie, Deirdre & Diane to start building & designing the hunt track straight after nationals.</p> <p>The plan is to organise a 2 star hunt track competition for early in November.</p> <p>This will serve multiple purposes: Deirdre & Diane will be able to finalise their log books for organizing and judging a 2* hunt track competition; this hunt track will be able to be used for the IHAA world ranking; it will be a good opportunity to test and finalise the hunt track (make sure it's safe for international riders) and gives local riders a chance to practice a hunt track. The French team rides hunt tracks all the time. The SA team has had very little experience on hunt tracks.</p> <p>Date set for the 11th November for the 2 star Hunt track competition.</p>	<p>Diane: Check if this date work for Banie</p>
5.	Horses		
5.1	Horse Rental	<p>Included in the competition expenses is horse hire. R300 per horse per day. Which horses will be available to be used by the international competitors?</p>	
5.2	Discussion	<p>We have a shortage of horses to provide to the French Team. We cannot provide them with slow horses or horses that will be unsafe on the Hunt track.</p> <p>Difficult to know how many horses we will need as we first need to determine how many will be in the French team.</p> <p>Horses that could be available: Danube (Deirdre) available Balaika (Maybe) Braveheart (Diane) available Tequila & Koper? (possibly) Era & Zhulu? (possibly)</p>	<p>Deirdre: To send out a communication who is willing to make horses available for Grand Africa.</p>

6. Medals / Prizes / Trophies		
6.1	Medals, trophies, categories	<p>Phoenix will be sponsoring the trophies for the juniors – 1st, 2nd and 3rd places, including a “gift pack” in addition to a trophy. (See attached example of trophies)</p> <p>We still need to look at the following awards:</p> <ul style="list-style-type: none"> • Grand Africa Overall Champions – Senior and Junior • Individual events winners (Senior and Junior) – Tower, Raid, Hunt • Medals for placings <p><u>Question:</u> are we going to have Student Archer and Horse Archer categories, or do we run the entire competition on Horse Archer level?</p>
6.2	Discussion	<p>Senior & junior categories no student archer category.</p> <p>Trophies overall senior & junior 1st, 2nd & 3rd place</p> <p>Also trophy for winning team, medals for winning team</p>

Greetings



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Diane Horn (Chairman).”

Signed at Pretoria on _____ day of 20/11/2023 2023.