



# **EXPRESSION OF INTEREST FOR MOUNTED ARCHERY SHOW HOLDING BODIES 2020**

VENUE/SHOW HOLDING BODY NAME: .....

PHYSICAL ADDRESS: .....

PROVINCE: .....

DISCIPLINES OFFERED: .....

FULL NAME OF VENUE OWNER.....

CONTACT NUMBER OF VENUE OWNER .....

INSURER: .....

INSURANCY POLICY NUMBER: .....

Is this venue registered with the SAEF? YES / NO

Is this venue registered with any other Discipline Associations, and to what level?

.....  
.....  
.....

Has the venue been approved by a MAASA Certified Judge? YES / NO

If yes, who (person) approved your venue? .....

If no, do you agree to have your venue inspected by a MAASA qualified Judge?.....

Do you have sufficient stables and or paddocks available to competitors? Please specify.

.....

CONTACT PERSON/PERSON RESPONSIBLE: .....

CONTACT NUMBER: ..... EMAIL.....

ID NUMBER: .....

1. I/we, the undersigned, (hereinafter referred to as the “Venue”) hereby express our specific interest to host MAASA competitions, qualifiers and event (s) for the 2020 year.
2. The Venue understands that this expression of interest (“Eol”) only deals with the venue specifications, equipment to be provided, and infrastructure at the venue, as required by MAASA and/or the relevant MAASA hosting committee (hereinafter referred to collectively as “MAASA”). Any aspects additional to these are to be negotiated and agreed upon separately, and will be contained in a Service Level Agreement (SLA) which will form the basis of the agreement between the Venue and MAASA.
3. The Venue warrants that the information contained herein is true and correct in all respects, and may be properly and entirely relied on for the conclusion of the SLA between the parties. In the event that any misrepresentations are made in this Eol, and in the event that the parties subsequently enter into an SLA, having relied either directly or indirectly on such misrepresentations, whether they may be of material effect or not, such SLA shall be null and void ab initio.
4. The Venue understands that this is only an expression of interest. The submission of this Eol creates no rights, obligations or duties on the part of MAASA in respect of the Venue.
5. Once the Eol has been assessed, and MAASA has made its evaluations as to which venue will be selected to host the specific MAASA shows, in respect of which the Eol was submitted, the parties must reduce their agreement into the SLA, which will form the binding agreement between the parties.
6. In the event that any Venue:
  - 6.1 defames or brings into disrepute MAASA, or any of its officials or representatives, in any manner;
  - 6.2 in any other way acts to undermine or detract from MAASA’s stated objectives;
  - 6.3 in any way hampers or negatively interferes with the running of MAASA shows;
  - 6.4 fails to provide a safe environment, in compliance with the requirements of the Safety at Sport and Recreational Events Act 2 of 2010, that is fit for purpose, as undertaken in this Eol;
  - 6.5 commits any act of insolvency;
  - 6.6 in any other way, breaches the terms of the SLA; MAASA reserves the right to immediately terminate and cancel any agreements in place with that Venue, and the Venue, by virtue of their signature hereto, accept that they shall have no claim against MAASA for any damages, whether direct or indirect, resulting from any such termination or cancellation.
7. The Venue shall be fully insured for Public Liability to a minimum of R 5 million per incident for the entire period for which a MAASA show is held at the Venue. This insurance

shall be on a broad public liability basis, which shall include cover for the venue, all assets therein, 3rd parties, spectators and participants. MAASA shall be a co-insured under such policy of insurance.

8. Should the Venue fail to have the Public Liability Insurance, as set out above, in place, the Venue hereby indemnifies MAASA from any liability or any action from any party arising from any occurrence that ought to have been covered by such Public Liability Insurance, howsoever arising.
9. The Venue shall have a detailed “Corporate Foundation File” and a “Disaster Management Plan”, which shall accord with the statutory obligations and shall set out in detail the necessary plans, including evacuation plans, to deal with all Occupational Health Requirements and any natural disaster that may eventuate over the course of a MAASA show being held at that venue, which is in full accord with the requirements of:
  - 9.1 Disaster Management Act 57 of 2002
  - 9.2 Occupational Health and Safety Act 85 of 1993
  - 9.3 Environmental Health Act 63 of 1977
  - 9.4 Safety at Sport and Recreational Events Act 2 of 2010
10. The Venue undertakes to abide by the MAASA Constitution, the MAASA By-Laws, and the MAASA Rules and Regulations.
11. The Venue understands that the venue must be registered with the SAEF and its provincial/regional structures as an accredited venue.
12. The Venue must be properly licensed to make and sell food, if they offer such facilities, and a copy of the requisite license must be attached to this EoI.
13. Should alcohol be on sale during the course of the show, a copy of a valid liquor license must be attached to this EoI. In line with generally accepted school policies, the Venue undertakes that it shall provide a demarcated area in which the alcohol may be consumed, to control the availability and presence of alcohol amongst school-going children at a schools function.
14. The Venue shall be designated entirely as a “Non-Smoking” Venue, particularly in and around all arenas, warm-ups, general seating areas and facilities, and a designated area shall be provided, away from the general area, within which smoking may be permitted.

The following requirements have to be met in order to host a MAASA show at your venue:

### **1.1 General Venue Minimum Requirements on the day for Hosting a MAASA Qualifier**

The venue should have the following basic facilities:

- 1.1.1 Sufficient parking area for spectators that is clearly demarcated.
- 1.1.2 Sufficient and suitable parking areas for horse boxes (area must be clearly demarcated and cordoned off from spectator parking and pedestrians).
- 1.1.3 Clearly demarcated areas that separate horses (horse & official zones) from spectators.
- 1.1.4 Toilet facilities to accommodate the estimated amount of people (approximately 1 toilet per 40 people).
- 1.1.5 Warming up areas for archers only (demarcated and cordoned off from public).
- 1.1.6 Warming up areas for horses only (demarcated and cordoned off from public). Minimum of 1 x warm up arena/ area available, no more than 4 x horses allowed in a 40 x 20m arena, if more horses then a larger arena or more arenas need to be available.
- 1.1.7 Track suited to the event of the day (Korean/Hungarian/polish track etc.).
- 1.1.8 Safe pedestrian walkways and sitting areas (cordoned off from any horse areas).
- 1.1.9 At least 1 fire extinguisher if fire or gas is being used at the food stall.
- 1.1.10 A first aid kit for horses.
- 1.1.11 A paramedic on duty (Minimum level 4 paramedic).
- 1.1.12 Safety rules and indemnity boards clearly displayed.
- 1.1.13 An emergency assembly point clearly demarcated.
- 1.1.14 Adequate amount of camps for horses (camps must be safe and close to a water point).

### **1.2 Horse and rider areas**

The areas allocated to horses and riders alone are as follows:

- 1.2.1 The warming up.
- 1.2.2 The track, 2-4m.
- 1.2.3 Walkway for horses and officials from the bottom of the track to the top of the track, minimum of 4m and cordoned off from spectators.
- 1.2.4 Arrow collection area.
- 1.2.5 All of these areas to be clearly marked with danger tape/netting, signs and regular reminders to pedestrians that these areas are out of bounds.
- 1.2.6 Some exceptions can be made for photographers/officials/ helpers by authority of the Head Judge only.

### **1.3 Spectator Areas**

- 1.3.1 The spectator areas are to be well marked. In the event that spectators must cross a horse only area an official must be placed there for the duration of the event to oversee crossing.
- 1.3.2 Spectators may under no circumstances enter the track or any restricted area where arrows can land.
- 1.3.3 Sufficient Dustbins provided

## 1.4 The Track

Please refer to the rules of each discipline in the MAASA Competition Rulebook for track specific rules. General track rules are:

- 1.4.1 The track should be 2 -4 meters wide with the track boundaries clearly delineated by rope or safe barriers. Ensure that the rope or barriers do not present a hazard to horses or participants with the risk of injury when falling onto them. The barrier should allow for breakpoints in the rope or barrier.
- 1.4.2 The track surface should be level and safe. Sand should be deeper than 7cm and no deeper than 15cm. If the track is loose ground then no deeper than 10cm. A grass track is not recommended. However in case of a grass track then refer to the next point for start and finish.
- 1.4.3 Adequate space at beginning of track and after the finish point for the horse to slow and stop safely.
- 1.4.4 Ground or Sand tracks: At least 15 meters before the start of the track and 15m at the end of the track or if the track is curved, the diameter of the circle should be no less than 20m at the start and at the finish.
- 1.4.5 Grass track: 20 meters before the start and a minimum of 20 meters after the finish to bring the horse to a halt or if a turn at the start 20m diameter and turn at the end should have a diameter of at least 20 meters.
- 1.4.6 Where any competitor will be shooting left-handed, the track must not disadvantage competitors of either handedness. Specifically (but not exclusively), the targets must be at the same distances along the track both ways. Safe stopping space applies to riders going in both directions.
- 1.4.7 The track shall be inspected for hazards before each day of competition.
- 1.4.8 Safety Area behind targets/backstops:  
Some disciplines have specific rules regarding backstops, please refer to discipline specific rules for sizes and specifications. As a general rule, tracks need to be set up with targets that have a safe backstop (a hillside or net), and or a safety area for stray arrows that is clear for a minimum of 50 meters behind and 15 meters to the side of the targets. These areas should be well marked with surveyor flags, paint, and chalk, roped off or otherwise made clear. This area needs to be controlled so that no spectators and non-participants cannot walk in to the range or come in contact with horses and or flying arrows. It is best if the target area is kept clear and if possible well mowed and also that it is cleared of rocks and debris. Holes and roots should be covered or well-marked.
- 1.4.9 Track Direction: Recommended that track is not laid out North to South but rather East to West.
- 1.4.10 Track Level: The track should be on level ground with only a slight upward or downward angle of the track permitted.



- 1.4.11 Competitor waiting area: adequate space provided where competitors can wait for their run to commence. No spectators / non competitors / non officials allowed in this space.
- 1.4.12 The track must be set up in such a way that no spectators can accidentally wander into an area where there are galloping horses or where arrows may land.
- 1.4.13 Track length between the timers is determined by the track type. All Korean and Hungarian tracks to have suitable stopping area at the end. Preferable in a turn no sharper than that on a 20m diameter circle.
- 1.4.14 The track should be suitably marked with barriers that prevent horses leaving the track or entering the spectator area.
- 1.4.15 All poles planted along the track must not be higher than 1m to avoid interference with the bow.

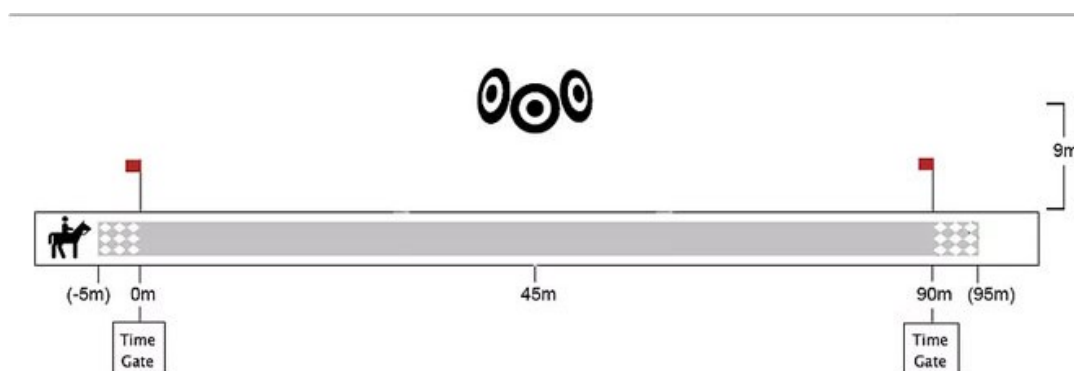
## 1.5 Equipment

The following equipment is compulsory:

- 1.5.1 Time keeping system (electronic preferred) 2 hand stop watches as backup. If an adequate timer is not present then venue needs to supply 2 x Flag officials (one at start and one at end to indicate when a horse has passed through) & person with stopwatch.
- 1.5.2 Score taking flags indicating colour and score of each zone of the target (3 x Sets of coloured and numbered flags (or boards) indicating target scores 1, 2, 3, 4, 5).
- 1.5.3 Stop & Go Flag (Red flag & Green flag)
- 1.5.4 Sound System/PA System (Adequate sound system to announce classes, runs, warm up times, class times, scores and times.)
- 1.5.5 Printed out score sheets
- 1.5.6 Arrow stand/storage (Adequate place for each archer to store and collect their arrows during their runs.)
- 1.5.7 Bow stand (*Space provided for archers to hang up their bows.*)
- 1.5.8 Targets according to track rules. To host a qualifier a minimum of targets to be provided are 3 – 5 Fita/Korean targets and 1 rotating or 3 standard Hungarian targets.
  - 1.5.8.1 Fita Target: A round target with a diameter of 80cm, divided into 5 concentric circular zones with a diameter of 16cm, 32cm, 48cm, 64cm and 80cm. The target zones shall score, from inner to outer: 5pts, 4pts, 3pts, 2pts and 1pts respectively. The centre of the target should be at a height of 90cm (+/- 10 cm) above the level of the track.
  - 1.5.8.2 Korean Target: A square target 71cm to a side, divided into 5 evenly spaced concentric zones with a width of 14cm, 28cm, 42cm, 56cm and 71cm. The zones score as for rule 9.2.6.1 above. The centre of the target should be at a height of 90cm (+/- 10 cm) above the level of the track.



1.5.8.3 Hungarian Target: The target faces shall be round and composed of three concentric zones in contrasting colours. The zones shall be of 90cm, 60cm and 30cm diameter respectively. Front and back shot targets at 45 degrees. The centre of the target(s) should be 2m high +/- 10cm (relative to ground-level within the track).



### 1.6 Paramedic/First Aider

In the event of any official MAASA competition (qualifiers, postal matches etc. organised by MAASA and added to the MAASA calendar of events as submitted to SAEF for insurance purposes) either a first aider/paramedic (level 4) with the required first aid kit & equipment must be on site for the duration of the competition. This may not be a person who is also competing.

### 1.7 Insurance

All MAASA organised competitions are to be registered with the SAEF to make sure the competitors are covered for injuries on the day. (Only SAEF and MAASA registered members in good standing are covered in the MAASA/SAEF insurance policy.)